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|---------------------------------------|--------------|
| Profit and Loss Statement for: | Date: |
|---------------------------------------|--------------|

| Business Income | | | |
|-------------------------------------|--|--|--|
| Gross Sales/Income | | | |
| ADD Purchases | | | |
| Stock on Hand at End | | | |
| | | | |
| LESS Purchases | | | |
| Stock on Hand at Start | | | |
| Gross Profit | | | |
| Gross Income From | | | |
| Income From | | | |
| Total Gross Income | | | |
| Business Deductions | | | |
| Salaries and Wages | | | |
| Superannuation | | | |
| Rent | | | |
| Rates & Taxes | | | |
| Insurance | | | |
| Interest | | | |
| Depreciation Refer | | | |
| Repairs and Maintenance | | | |
| Subscriptions | | | |
| Motor Vehicle Expenses | | | |
| Petrol, Grease and Oil | | | |
| Repairs and Maintenance | | | |
| Registration and Insurance | | | |
| Cleaning | | | |
| Interest, Charges on Purchase | | | |
| Lease | | | |
| | | | |
| LESS Private Use | | | |
| Travel & Accommodation | | | |
| Parking | | | |
| Advertising | | | |
| Electricity Power & Heating | | | |
| Postage | | | |
| Printing & Stationery | | | |
| Telephone | | | |
| Home Office Expenses | | | |
| Accounting | | | |
| Bank Charges | | | |
| Cleaning | | | |
| Commissions Paid | | | |
| | | | |
| Freight & Cartage | | | |
| Petty Cash & General Expenses | | | |
| Hire & Lease Expenses | | | |
| Legal Expenses | | | |
| Reference Books | | | |
| GST | | | |
| Small Tools, Reps | | | |
| Staff Amenities | | | |
| Sub-contractors | | | |
| Uniforms, Replacement & Maintenance | | | |
| NET PROFIT/LOSS | | | |