

### Rental Checklist

Please complete for each property you rented out during the year.

Taxpayers Name: \_\_\_\_\_ Ownership %: \_\_\_\_\_

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Address of Property: \_\_\_\_\_

\_\_\_\_\_ State: \_\_\_\_\_ P/Code \_\_\_\_\_

Date first Available for Rent: \_\_\_\_\_ No of weeks Rented: \_\_\_\_\_

INCOME	\$	DESCRIPTION OR WORKINGS
Rental Income		
Other Income		
TOTAL INCOME		
EXPENSES		
Advertising		
Body Corporate		
Borrowing Costs - usually claimed over 5 year period		
Cleaning		
Council Rates		
Depreciation assets > \$300 date bought and cost		
Gardening		
Insurance		
Interest		
Land Tax		
Legal Costs- maybe borrowing costs		
Pest Control		
Property Agent Fees		
Repairs & Maintenance		
Special Building Write Off- Provide copy Quantity Surveyors Report		
Stationary, Telephone, Postage		
Water Charges		
Sundry Rental Expenses		
-		
TOTAL EXPENSES		
PROFIT/(LOSS)		
<b>Other Information</b>		